Annual report submitted to the Program Review Committee on

 Signature of Department Chair/Lead Faculty Member Signature of Dean/Director

### Data and Analysis

### Program Data

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Year | 2009-10 | 2010-11 | 2011-12 | 2012-13 |
| Enrolled at Census | 386 | 474 | 536 | 548 |
| FTES | 44 | 56 | 61 | 57 |
| FTEF30 | 1.9 | 2.2 | 2.4 | 2.3 |
| WSCH/FTEF | 383.3 | 409.7 | 414.4 | 415.0 |
| # of Full-time Faculty |  |  |  |  |
| Fill Rates | 62.1% | 70.3% | 89.7% | 100.3% |
| Success Rate | 55.9% | 49.1% | 48.5% | 45.8% |
| Retention Rate | 79.7% | 76.3% | 74.8% | 66.6% |
| Fall-to-Spring in Subject | 8 | 9 | 19 | 22 |
| F-to-S Persistence | 11.4% | 10.5% | 25.6% | 24.0% |

### Program Data Analysis

### Curriculum Data -- Use data from the previous academic year

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
|  | Additions | Revisions | Suspensions | Retirements | Current Total |
| Courses | 1 |  |  |  | 25 |
| Certificates 18 units or greater |  |  |  |  | 4 |
| Certificates less than 18 units |  |  |  |  | 1 |
| Degrees |  |  |  |  | 0 |

### Curriculum Data Analysis

* 1. **Student Learning Outcomes Data**

|  |  |
| --- | --- |
| Total number of sections | 4/9 |
| Percentage of sections reporting on SLOs |  |

**Department Discussions Regarding SLOs (“Closing the Loop”)**

* 1. **Progress on 5-year Goals from most recent Program Review.**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **Goal** | **Complete** | **Partially Complete** | **Not Started** | **Abandoned** | **Comments** |
| Complete design and development of courses required for the Animation and Gaming Certificates.  |  X |  |  |  | Complete as envisioned when program review was submitted. Now we are ready to expand the program and add more in-depth classes |
| Upgrade the Garden Grove Digital Media Lab to include graphic tablets, large-format color printer, and current software packages.  |  X |  |  |  | We upgraded to two labs with a large-format color printer, graphic tablets and the most up-to-date software for all of the classes. |
| Increase industry representation on the Digital Media Advisory Committee.  |  X |  |  |  | By working with Vital Link and participating in the CTE OC Digital Media Arts Advisory Board Meeting we have access to many industry representatives. |
| Complete mapping of course, program, and degree-level student learning outcomes and develop a plan to regularly assess, track, and evaluate actual outcomes.  |  X |  |  |  | Done at one point and now ongoing. |
| Build enrollments so that students can complete each certificate option within 18 months.  |  |  X |  |  | Enrollments continue to grow and the only limit on completion of a certificate option in 18 months is budget constraints. |

 **Analysis of** **Progress on 5-year Goals**

Completion of the 5-year goals has gone very well. We will use the next two years to refine and expand on what we have done.

### Action Plan and Resource Request Based on Annual Data

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Action** | **Institutional planning goals\*** | **How action will improve student learning** | **Type of Resource** | **Resource needs, if any** | **Department priority\*\*** | **Approximate cost** | **Potential Funding Source** |
| Keep equipment and software up-to-date |  | Students using the newest hardware and software can satisfy industry needs when searching for a job or upgrading their current job. | Equipment  | New software and hardware as it is released. |   1 | Will be determined as new versions are released. | VTEA |
| Continue Expanding DGA to Newport Learning Center |  | Students in other parts of the CCCD can attend classes closer to where they live and work. This can cut down on many hours of driving. | Facilities | Two MAC labs have been setup. |   2 | P/T instructor salaries. |  |
| Hire new instructors as new fields are developed in DGA. |  | Students benefit by being taught by instructors that work in the field doing what they are teaching. | Personnel |  |   1 | P/T instructor budget. |  |
| Keep software as up-to-date as possible |  | Newest software is needed so that our students can compete in the current marketplace. | Software | New software as released. |   1 | To be determined as it is released. | District may be taking over this function. |
| Print Cartridges |  | Printers need cartridges to be replaced as needed.  | Supplies | Replacement Cartridges. |   3 | To be determined as needed/ | ? |
| Materials for our Additive (3D) printer |  |  | Supplies | Additive printer supplies. |  1 | To be determined as usage begins. |  VTEA |
| Send instructors to training and seminars. |  | Instructors need to keep up-to-date on emerging trends in the industry so that they can share them with their students. | Training  | Instructors either work full-time in industry or teach at multiple schools. We need to find a way to send more of them to specialized training. |  1 | Varies with training and seminars. |  VTEA- |
|  |  |  | Other |  |  |  |  |

\*Reference specific sections of College Education Master Plan, Strategic Initiatives, 5-year Program Review Goals, Accreditation Recommendations, SLO/SAO evaluation and assessment, College Mission, or other relevant planning documents.

\*\*Prioritize the program’s resource needs with 1 being the most important and subsequent numbers being less urgent.